



## **MUSIC, ARTS, DANCE AND DRAMA AREA HEAD**

**Positions Available:** 1

**Reports to:** Glen Mhor Program Manager

### **GENERAL FUNCTION:**

The Music, Arts, Dance and Drama Area Head is responsible for designing, implementing, and supervising all arts programming, including planning and leading MAD<sup>2</sup> Camp during Week 8. The MAD<sup>2</sup> Area Head will work to ensure that camp is a safe inclusive environment that encourage self-esteem, stewardship, and servanthood.

### **KEY RESPONSIBILITIES:**

- Willingness to do what needs to be done for the benefit of campers' experience.
- Demonstrate strong support and commitment to the mission and core values of the Cairn Family of Camps, and to serving its campers, staff, families, and all program participants.
- Design appropriate music, art, dance and drama lessons for camp sessions considering age and gender of campers and camp themes.
- Design and lead sessions outside of the MAD<sup>2</sup> portfolio as requested by the Glen Mhor Program Manager, with support from the respective area head for program ideas.
- Organize and request maintenance and upkeep of the MAD<sup>2</sup> room and Arts and Crafts building.
- Assist counselling staff members in supervision of campers during music, art, dance and drama sessions by providing them with clear instructions and expectations.
- Develop resources and equipment for on going Music & Drama projects.
- Coordinate with the Glen Mhor Program Manager, Glen Mhor Program Coordinator, and supporting resource staff regarding scheduling and special sessions for MAD<sup>2</sup> Camp.
- Prepare and offer music and drama sessions for any camper choice sessions.
- Assist resource staff and counselling staff by providing ideas and resources for MAD<sup>2</sup> sessions they may lead.
- Complete a year-end report outline the roles & responsibilities of the job and suggestions for the upcoming seasons.
- The successful applicant is required to live onsite for the duration of the summer camping season.

### **EXPERIENCE & QUALIFICATIONS:**

- A minimum of two years' experience as a camp staff member, or equivalent
- Experience and expertise in music, art, dance and/or drama leadership.
- Standard First Aid/CPR-C
- National Lifeguard Certification an asset
- Level 1 Challenge Course Certification required, and/or a willingness to be trained in high ropes facilitation and the ability to pass the training courses.
- Clear Police Reference Check and Vulnerable Sector Screening
- Mandated training (including AODA, Workplace Violence & Harassment, Health & Safety Awareness, Child Protection, etc.) is required before or shortly after commencement of work