

HEAD COOK

Positions Available: 1

Reports to: Food Services Manager

Supports: Prep Cooks

GENERAL FUNCTION:

The Head Cook assists the Food Services Manager food purchasing, storage, preparation, and service for the Cairn Family of Camps Baysville Site. The Head Cook assists the Food Services Manager in providing direction to Prep Cooks/kitchen staff and in ensuring proper health standards are maintained and that all food is healthy, plentiful, and delicious.

KEY RESPONSIBILITIES:

- Demonstrate strong support and commitment to the mission and core values of the Cairn Family of Camps.
- Demonstrate strong support and commitment to serving the campers, staff, families, and all program participants of the Cairn Family of Camps.
- Assist Food Services Manager in ensuring that all regulations outlined by governing bodies (Muskoka District Health Unit, Ontario Government, Ontario Camps Association) are met or exceeded.
- Assist the Food Services Manager in creating specialized menus to cater to individuals with dietary needs.
- Assist the Food Service Manager in training and developing the Kitchen Staff.
- Assist the Food Service Manager in coordinating and providing direction to Prep Cooks/kitchen staff.
- Take on the responsibilities of the Food Services Manager when they are not present, including taking the lead in food preparation, time management, and task assignment.
- Ensure the daily/weekly/seasonal cleaning of the kitchen and all kitchen equipment.
- Work with the Food Services Manager and Directing Team to establish best practices that ensure that industry standards are maintained and all risks associated with food preparation and storage are minimized.
- Endeavor to minimize food waste through careful planning.
- Complete a year-end report outline the roles & responsibilities of the job and suggestions for the upcoming seasons.

JOB KNOWLEDGE/QUALIFICATIONS:

- Experience cooking for large groups and managing a staff
- Food Safety Handlers Certification
- Standard First Aid/CPR-C
- The successful applicant is required to live onsite through the duration of their contract.
- Clear Police Reference Check and Vulnerable Sector Screening
- Mandated training (including AODA, Workplace Violence & Harassment, Health & Safety Awareness, Child Protection, etc.) is required before or shortly after commencement of work

RECOMMENDED QUALIFICATIONS/CERTIFICATIONS:

- The successful applicant is required to live onsite through the duration of their contract
- G driver's license (valid)