



HEAD COOK

Positions Available: 1

Reports to: Food Services Manager, Camp Director

Supports: Prep Cooks, Kitchen Counsellors

GENERAL FUNCTION:

The Head Cook assists the Food Services Manager food purchasing, storage, preparation, and service for the Cairn Family of Camps' Glen Mhor, Iona and Tripping programs. The Head Cook assists the Food Services Manager in ensuring proper health standards are maintained and that all food is healthy, plentiful, and delicious.

KEY RESPONSIBILITIES:

- Willingness to do what needs to be done for the benefit of campers' experience.
- Demonstrate strong support and commitment to the mission and core values of the Cairn Family of Camps, and to serving its campers, staff, families, and all program participants.
- Assist Food Services Manager in ensuring that all regulations outlined by governing bodies (Muskoka District Health Unit, Ontario Government, Ontario Camps Association) are met or exceeded.
- Assist the Food Services Manager in creating specialized menus to cater to individuals with dietary needs.
- Assist the Food Service Manager in training and developing the Kitchen Staff.
- Take on the responsibilities of the Food Services Manager when they are not present, including taking the lead in food preparation, time management, and task assignment.
- Ensure the daily/weekly/seasonal cleaning of the kitchen and all kitchen equipment.
- Work with the Food Services Manager and Directing Team to establish best practices that ensure that industry standards are maintained, and all risks associated with food preparation and storage are minimized.
- Endeavor to minimize food waste through careful planning.
- Complete a year-end report outline the roles & responsibilities of the job and suggestions for the upcoming seasons.
- The successful applicant is required to live onsite for the duration of the summer camping season.

EXPERIENCE & QUALIFICATIONS:

- Interest in food service and preparation.
- Experience cooking for large groups and managing a staff
- Food Safety Handlers Certification
- Standard First Aid/CPR-C
- G-class driver's license recommended
- Clear Police Reference Check and Vulnerable Sector Screening
- Mandated training (including AODA, Workplace Violence & Harassment, Health & Safety Awareness, Child Protection, etc.) is required before or shortly after commencement of work